



Regional Convention and Competition  
April 11 – 14, 2019 – Appleton, Wisconsin

**February 27, 2019**

**To:** Competing Chapter Presidents/Team Managers  
Competing Chapter Directors  
Regional Management Team

**From:** Convention Steering Committee

**RE:** Convention Mailing #3 - Chorus

**Enclosures**

1. Competition Information
2. Traffic Pattern & Information
3. Rehearsal & Meeting Schedules



Convention & Competition  
April 11 – 14, 2019

## Convention Mailing #3 - Chorus

Enclosed you will find important meeting times and locations, and the Chorus traffic pattern. Please review this information carefully.

### Thursday, April 11, 2019

- 7:00 pm**      **Briefing Check in** – Grand Ballroom A & B  
Review forms for changes  
Turn in Cue Sheets (Open Division)  
Receive busing and awards information  
Purse Bags will be distributed (all are required to use Purse Bags)
- 7:30 pm**      **Quartet/Chorus Briefing** – Grand Ballroom A & B  
Contest details will be reviewed so everyone understands the rules and has an opportunity to ask questions  
Briefing should be completed by 8:30 pm

### Friday, April 12, 2019

- 9:30 am**      **Traffic Pattern Walk-Through** – PAC Lobby  
Chorus directors and chorus presidents **ONLY** are invited to walk through the traffic pattern. Please note that we will meet in the PAC and the chorus walk through will be after the quartet sound check
- 10:00 am**      **Sound Check Chorus** – Thrivent Financial Theater, Fox Valley PAC  
All chorus members and directors are invited to participate. We will be singing *Send Your Love* and *How We Sang Today*. Jim Arns will be directing. During the chorus sound checks, directors will be able to stand near Jim; however, only Jim will be able to direct. Please encourage your members to participate in the Sound Check Chorus

### Saturday, April 13, 2019

- 12:00 pm**      **Chorus Contest will begin promptly at 12:00 pm**  
Melodeers will be performing a swan song set that will include a tribute to all directors. Details regarding the directors' tribute, award presentations and performances will be explained at the Briefing



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**Saturday Rehearsals** – All contestants have been given a 1 hour rehearsal. Please see the attached schedule for times and locations. Your cooperation in entering and exiting the rooms at the specified times is appreciated. Please note, you may only sing in the rehearsal rooms – no singing is allowed in meeting rooms. If you wish to purchase additional rehearsal time, please contact Shelly Hughes at [skhsnoopy@comcast.net](mailto:skhsnoopy@comcast.net).

**Meeting Space** – For those that requested private meeting space, please see the attached schedule for times and locations.

***Rehearsal and meeting rooms are assigned by the region. Please adhere to the published times. Requests to change time and/or location for the rehearsals and meeting space must be approved in advance – contact Shelly Hughes.***

**Open Division Contestants** – The stage will have three emcee microphones at stage right, center stage & stage left. Please be sure to indicate your emcee work on your cue sheet so the tech crew will know when to have the microphone on for you. As a reminder, our region only offers white lights on stage.

We hope none of you will have to withdraw from the contest. If your chorus does have to withdraw prior to convention weekend, please contact Competition Services at the Sweet Adelines office in Tulsa. If your chorus needs to withdraw after arriving in Appleton, please notify Brenda Bowman immediately. She can be reached via cell phone at 260-438-4465. If she is unavailable, you may contact Shelly Hughes via cell phone at 312-209-4533.

**Tickets** – Tickets (Badges) are needed to enter the theater. If you leave the PAC, you will be required to show your badge to re-enter the PAC. As a reminder, tickets will not be sold within the PAC. Refer to the Schedule of Events for ticket sales and badge pick up times and locations.

## 2019 Chorus Contest - Region #3

Contestant	Chorus	Check	Load	Warm	Back	ON
Number	Name	In	Bus	Up	Stage	STAGE
Welcome	Emcee					
1	Vermillion Valley Show	11:25	11:30	11:50	12:05	12:10
2	Heart of Illinois	11:36	11:41	12:01	12:16	12:21
3	East Central Harmony	11:47	11:52	12:12	12:27	12:32
4	Crosstown Harmony	11:58	12:03	12:23	12:38	12:43
5	Danville	12:09	12:14	12:34	12:49	12:54
6	Westosha Lakes	12:20	12:25	12:45	1:00	1:05
7	Great Lake Sound	12:31	12:36	12:56	1:11	1:16
8	Yahara River	12:42	12:47	1:07	1:22	1:27
9	Toast of Champaign	12:53	12:58	1:18	1:33	1:38
10	Riverport	1:04	1:09	1:29	1:44	1:49
	<b>Intermission</b>	<b>Intermission</b>				
11	Choral-Aires - Eval Only	1:45	1:50	2:15	2:30	2:35
12	Midwest Crossroad	2:03	2:08	2:28	2:43	2:48
13	River City Sound	2:14	2:19	2:39	2:54	2:59
14	Melodeers - Eval Only	2:20	2:25	2:50	3:05	3:10
SS	Melodeers	N/A	N/A	N/A	N/A	3:22

# 2019 Chorus Contest Traffic Pattern – Region #3

Similar to International competitions, we will be utilizing Convention Assistants to move contestants through the pattern.

**Note:** To be fair to all competitors, singing is only allowed in the rehearsal and warm-up rooms. Your cooperation is appreciated.

## **Check In & Busing**

The official pattern will begin in the Red Lion lobby. Convention assistants will greet and guide you through each step of the process. A diagram of the hotel layout is attached.

Please do not arrive more than 10 minutes early as there is very limited space in the lobby.

At briefing you will be given the number of buses being used to transport your chorus. Before arriving to the lobby, please determine which members will be traveling on which bus.

At the appropriate time, the convention assistants will escort you from the lobby to your buses. You will be going outside to load the buses. When boarding the buses, please ask your members to move all the way to the back, filling the bus from the back to the front. By loading this way, your members will load more quickly and reduce the amount of time spent outside. As a reminder, the buses we will be using do not have luggage compartments. No riser chairs or large objects may be transported.

Due to heightened security measures at the PAC, only contestants, riser chair helpers, convention assistants and convention staff will be allowed backstage. Contestants must display their all events badge to enter warm-up. To ensure contestants will be able to enter the PAC, badges will have to be displayed to board the buses. Please keep badges with each member until you are inside the warm-up room – then place them in purse bags.

Choruses will arrive at the PAC and enter through the valet entrance doors. A PAC diagram is attached. Chorus members will hold backstage until all members have arrived. Chorus members are asked to not talk while backstage as the noise may carry to the stage.

## **Warm-Up Room & Stage**

The warm-up room is the Kimberly Clark Theater. Each chorus will be given 10 minutes. Timing will begin once the last member enters the room\*. The room has a flat floor – no risers. Convention staff will give the director a 2 minute notice before asking the chorus to move out of the warm-up room. It is suggested that you wrap up your singing at the 2 minute notice as you MUST be ready to move when the convention assistant returns.

\* No extra time given for late arrivals or those stopping to use the facilities.

From warm-up, you will be led to the backstage doors. Once you leave the warm-up room, all members are asked to keep the noise to a bare minimum as all noise will carry to the stage. Purse bags will be collected as you exit the warm-up room. Space is tight between the warm-up room and the backstage doors.

Stage doors will be opened by convention staff. Choruses will enter stage right. Those on a scooter or in a wheel chair should enter first. Convention staff will direct them on where to park.

When ready, the convention staff will give the signal for your chorus to enter the stage. Once your chorus is on the stage and ready, please signal the convention staff member on stage left. If the judges are not ready, the convention staff will raise a large stop sign. If both the chorus and the judges are ready, the convention staff will give a thumbs up signal and send out the emcee for your introduction.

## **Photos and Stage Exit**

At the conclusion of your performance, please accept your applause and then move into your photo pose. When the photos are complete, the stage lights will be lowered and your chorus may exit. Choruses will all exit stage left.

Choruses will exit to the PAC lobby. Convention assistants will guide you and return your purse bags. Please distribute your purse bag items in the lobby and return all purse bags to the convention assistants.

## **Items of Note**

Other than getting on and off the bus, there are no stairs in the pattern.

If someone has a scooter or wheel chair in the pattern, please note that the Convention Committee, Convention Assistants nor the RMT can assist in moving either a scooter or a wheel chair.

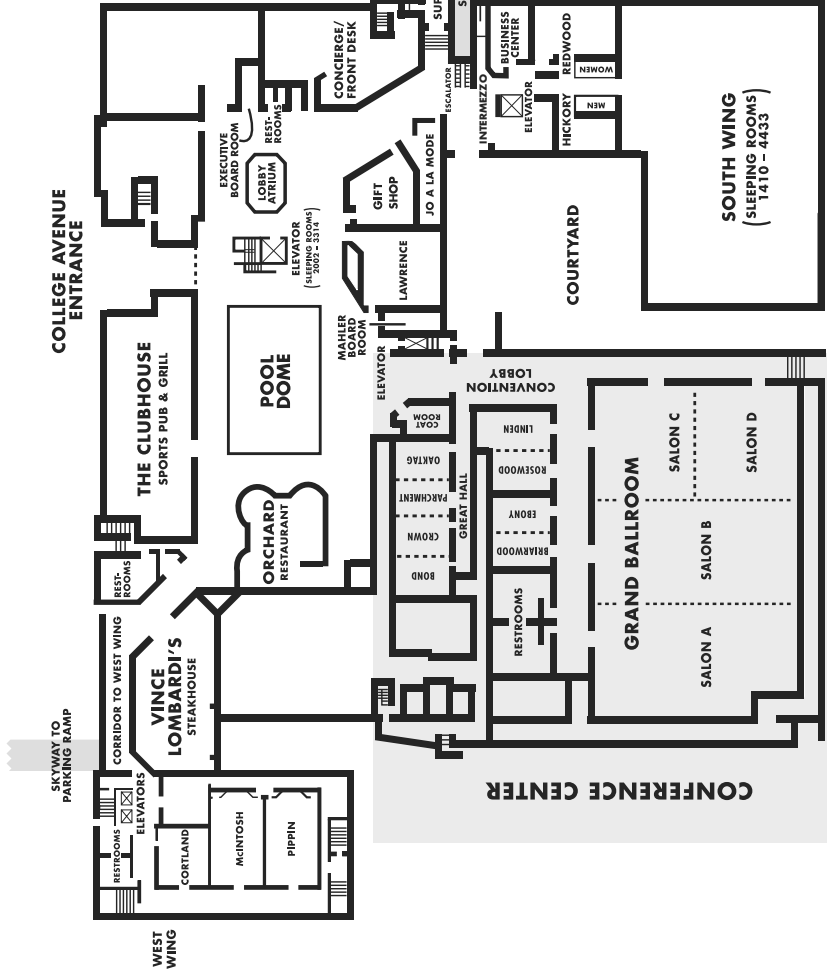
Chairs will be available outside of warm-up and the backstage doors for those who must sit.

It is suggested that all personal items be placed in the provided purse bags prior to entering warm-up EXCEPT badges. Purse bags will be collected after you exit the warm-up.

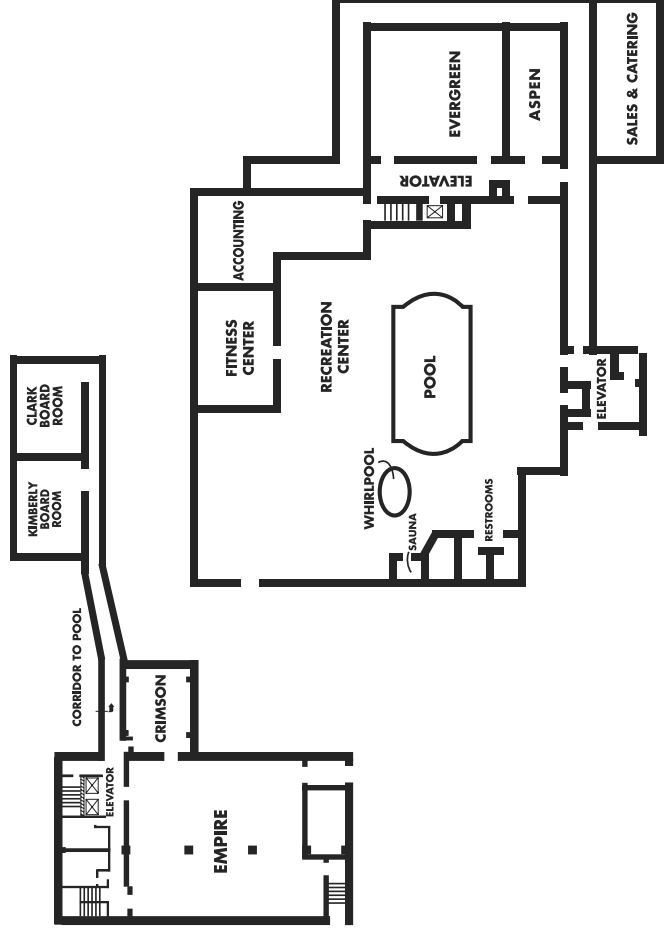
The chorus microphones will be hung from the ceiling and only the Open Division contestants will have any microphones on the stage. We will be adjusting the hanging microphones from last year's position to minimize individual voices penetrating the amplified sound.

Changing space will be made available for dual chorus members. The dual members should carry their second costume with them when they compete with the first chorus.

Score sheets will be available for pick up at the PAC for 15 minutes following the end of the contest. Please proceed to the coat check in auditorium lobby. Only the director or the team leader is allowed to pick up the score sheet packet.



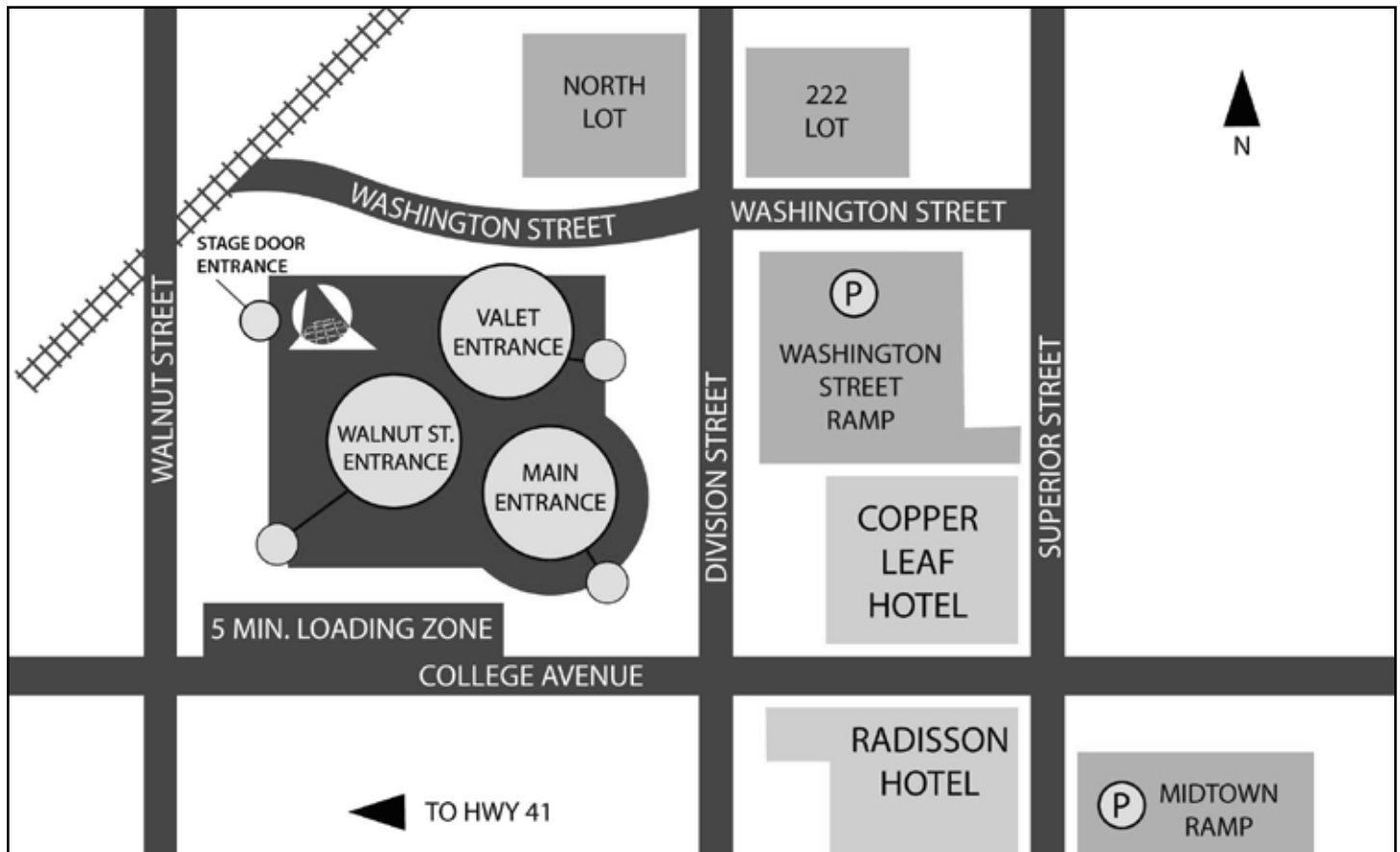
## LOWER LEVEL



**Radisson®**

RADISSON PAPER VALLEY HOTEL

# DOWNTOWN APPLETON MAP



**DIAGRAM E**

Chorus exits hotel on College  
 Board buses on Superior - drive to PAC  
 Enter PAC at Valet Entrance on Division



# MAIN LEVEL FLOOR PLAN

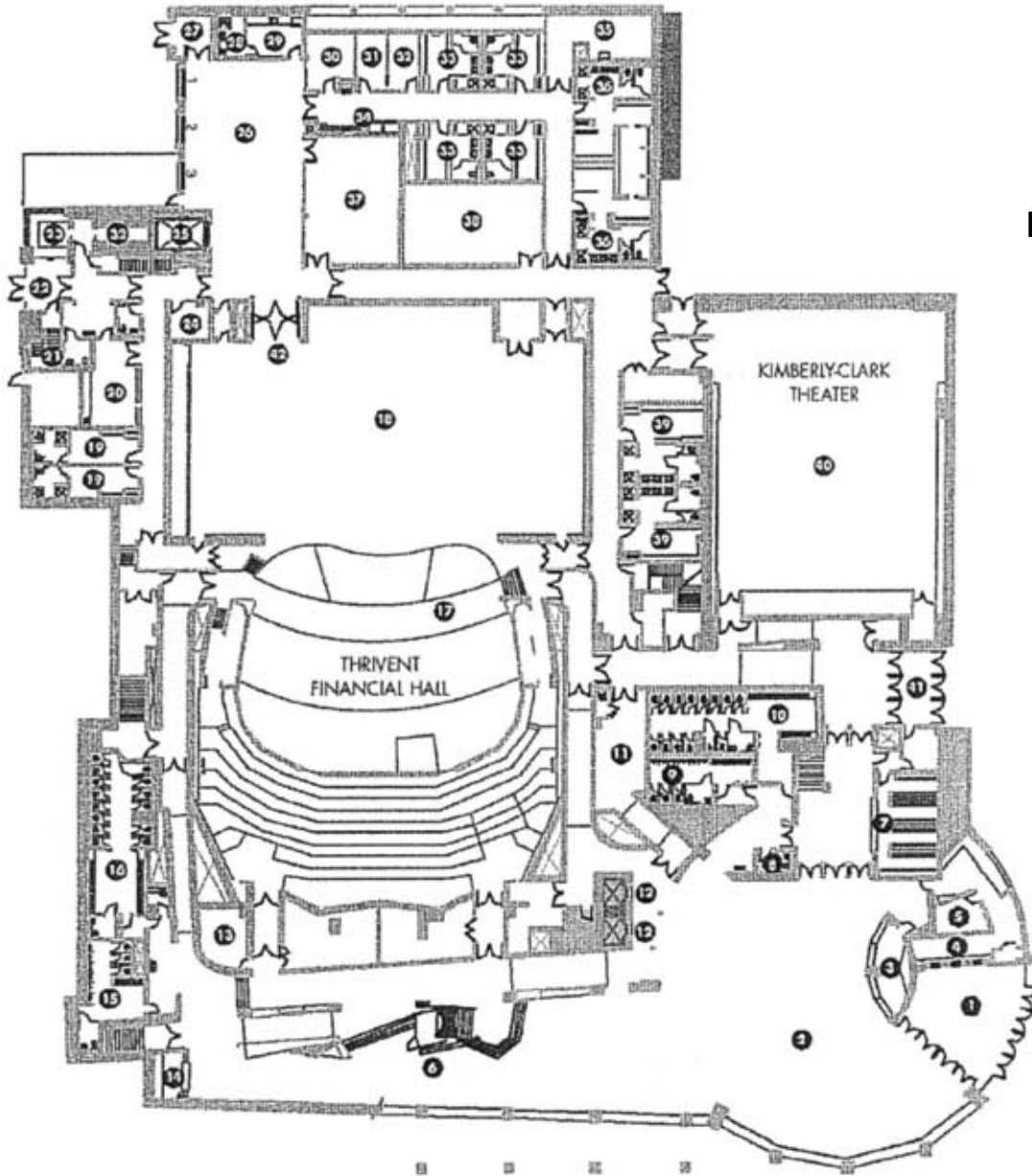


DIAGRAM B

## SITE MAP KEY

- |                                  |   |   |  |
|----------------------------------|---|---|--|
| 1. Front Entrance                | 11. Catering Kitchen                    | 22. Stage Door                          | 33. Four Person Dressing Room                      |
| 2. Main Lobby                    | 12. Passenger Elevators                 | 23. Security Desk                       | 34. Vending Machine                                |
| 3. Bar                           | 13. House Manager's Office              | 24. Technical Stage Manager's Office    | 35. Laundry Room                                   |
| 4. Ticket Service Area           | 14. Bar                                 | 25. Service/Accessibility Elevator      | 36. Chorus Dressing Room with restroom and showers |
| 5. Ticket Office                 | 15. Men's West Public Restroom          | 26. Loading Dock Area                   | 37. Catering, Hair, Props or Storage               |
| 6. Information Desk              | 16. Women's West Public Restroom        | 27. Trash Room                          | 38. Storage (unavailable)                          |
| 7. East Coatroom                 | 17. Audience Chamber Orchestra Level    | 28. Crew Restroom                       | 39. Studio Theater Dressing Room                   |
| 8. Public Restroom               | 18. Stage                               | 29. Stagehand Crew Room                 | 40. Studio Theater Main Level                      |
| 9. Men's East Public Restroom    | 19. Stars' Dressing Rooms               | 30. Director's Office                   | 41. Division Street/Valet Entrance                 |
| 10. Women's East Public Restroom | 20. Green Room                          | 31. Scheduling Coordinator's Office     | 42. Load In Doors 12'7" wide x 11'10" high         |
|                                  | 21. Exit Stair Down from Administration | 32. Visiting Production/Company Offices |  |

# Chorus Rehearsal Schedule

## Friday - April 12, 2019

### Empire

Choral-Aires

1 hour after quartet contest

### Grand A

Melodeers

1 hour after quartet contest

### Lawrence

River City Sound

1 hour after quartet contest

## Saturday - April 13, 2019

### Bond & Crown

9:30 am - 11:00 am Great Lake Sound

12:00 pm - 12:30 pm Great Lake Sound

### Empire

9:00 am - 12:30 pm Choral-Aires

### Evergreen

8:30 am - 9:30 am Danville

9:30 am - 10:30 am Toast of Champaign

11:00 am - 1:00 pm River City Sound

### Grand A & B

8:00 am - 10:00 am Melodeers

1:00 pm - 1:30 pm Choral-Aires

1:45 pm - 2:15 pm Melodeers

### Lawrence

9:00 am - 10:00 am Westosha Lakes

10:30 am - 12:30 pm Midwest Crossroad

1:30 pm - 2:00 pm Midwest Crossroad

### Pippen

8:00 am - 9:00 pm Crosstown Harmony

9:30 am - 11:30 am Riverport

### Redwood

8:00 am - 9:00 am Heart of Illinois

9:15 am - 11:15 am Vermillion Valley Show

### Rosewood & Linden

8:00 am - 9:00 am East Central Harmony

9:30 am - 11:30 am Yahara River

# Chorus Meeting Room Schedule

(Singing is not allowed in these rooms until after 4:00 pm)

**Saturday - April 13, 2019**

## **Aspen**

10:00 am - 11:00 am	Westosha Lakes
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## **Bond**

Evening	Heart of Illinois
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## **Bond & Crown**

7:30 am - 9:30 am	Great Lake Sound
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## **Crown**

Evening	Toast of Champaign
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## **Briarwood & Ebony**

7:30 am - 9:30 am	Yahara River
Evening	Crosstown Harmony Dinner

## **Cortland**

9:00 am - 11:00 am	Heart of Illinois
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## **Empire**

10:30 am - 12:30 pm	Choral-Aires
Evening	Choral-Aires Dinner

## **Grand A & B**

7:30 am - 8:30 am	Melodeers
10:00 am - 12:00 pm	Melodeers

## **Hickory**

7:00 am - 8:00 am	Heart of Illinois Breakfast
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## **Lawrence**

Evening	Midwest Crossroad Dinner
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## **McIntosh**

9:00 am - 12:00 pm	Crosstown Harmony
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## **Oaktag**

Evening	Vermillion Valley Dinner
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## **Parchment**

Evening	Westosha Lakes
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## **Parchment & Oaktag**

9:00 am - 11:00 am	River City Sound
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## **Pippen**

After Chorus Contest	Melodeers
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## **Rosewood & Linden**

Evening	Riverport Dinner
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