

MIDWEST HARMONY *Region 3*



Regional Convention and Competition
May 4 – 7, 2023 - Milwaukee, Wisconsin

December 1, 2022

To: Chapter Presidents/Team Managers
Chapter Directors
Chapter-At-Large Members
Registered Quartets
Regional Management Team

From: Convention Steering Committee

RE: Convention Mailing #1

Enclosures

1. Convention Information
2. Important Dates
3. Schedule of Events
4. Riser Configuration
5. All Events Badge Order Form (attached)
6. Function Space Request Form (attached)
7. Hotel Reservation Form (attached)



Convention Mailing #1

Hello all and welcome to Convention 2023 in Milwaukee, Wisconsin.

Forms are no longer included within the mailing – they are separate attachments. All forms are fillable pdfs and only these forms will be accepted.

Note: *Milwaukee is in the Central Time Zone. All times listed within this mailing are in the Central Time Zone.*

CONVENTION INFORMATION

- **Combined Briefing**, Chorus & Quartet, will be held at 7:30 pm, Thursday, May 4th in the hotel. Please plan to arrive at 7:00 pm to complete your competitor paperwork. Only one representative for each contestant has to attend.
- **Sound Check** will be held on Friday, May 5th at 9:00 am. Please join us on the competition stage to make sure everything is perfect for our judges.
- **Quartet Contest** will begin at 4:00 pm at the Miller High Life Theater on Friday, May 5th.
- **Chorus Contest** will begin at 12:00 pm at the Miller High Life Theater on Saturday, May 6th. We will be using both alternate (small) and standard (large) riser configurations – the alternate (small) riser configuration will be first. The small riser configuration is 6 6-foot sections with NO inverted center. The large riser configuration is 11 6-foot sections with an inverted center. Riser diagrams are included within this mailing.
- **Convention Mailings** – This is the first of three mailings. This one is designed for all members and the next two are for competitors only. The second mailing will be sent when we receive notice that your chorus or quartet has registered for competition. The second mailing will focus on all the competition forms and orders. The third mailing will be sent after the draw – focusing on the traffic pattern. Copies of all the mailings will be available on the region's website - www.region3sweetadelines.org.
- **Wisconsin Information** – The websites for both the hotel and competition venue as well as Visit Milwaukee Visitors Bureau have wonderful information about the facilities and surrounding areas including maps, amenities, restaurants, and so on. The websites are listed within – please feel free to share them with your members.



Convention Information (Continued)

- **Hilton Milwaukee City Center** will serve as our convention hotel. The hotel reservation form is attached and available on the region's website. Hotel rates for this year are \$145/night. Rate includes tax. Only 4 guests are allowed in each room. You may choose your room type – king bed or 2 beds. You may select a room with two beds with only two guests.

No suites are available.

Reservations must be canceled 48 hours prior to the day of arrival to avoid a cancellation penalty of one night room and tax. No shows will be charged one night room and tax and the remaining nights of the reservation will be cancelled.

Hotel rooms will be pre-paid to the region. A credit card or debit card will be required at check-in. For those using a debit card, an authorization for incidentals will be taken at check-in.

Parking is available in the Hilton's garage at a rate of \$28 per night. Hotel guests receive a discounted price of \$12 per night. Take a ticket upon entering the garage. Bring the ticket to check-in to receive the discounted pricing.

Please send your hotel reservation form to Shelly Hughes no later than March 1, 2023.

- **Convention Fair Share Assessment Fee** – In June 2009, Region 3's RMT adopted a Convention Fair Share Assessment Fee. This fee is imposed when a competitor does not stay at the convention hotel. Competitors are required to pay this fee prior to the convention weekend. Competitors are defined as anyone appearing on stage which includes the host chapter and any special performances. Competitor lists will be matched against the hotel reservations to verify fees. A two-night minimum stay is required. The fees for 2023 are \$150 for no nights stayed and \$75 for only one night stayed. A form to pay this fee will be sent in the next contestant mailing.
- **Miller High Life Theater (MHLT)** will serve as our competition venue. The MHLT is one block from the Hilton. Busing will be provided for contestants entering backstage – no return busing will be provided.
- **Rehearsals & Function Space** – Each chorus will be given a complimentary 60 minute, flat floor rehearsal on Saturday morning. Private rehearsal rooms are available for Friday after the quartet competition and all day Saturday. The fee for a private room is \$150. If a private room is purchased, no regional rehearsal will be assigned. The Function Space Form and payment are due February 1, 2023.



Convention Information (Continued)

- **Registration** – An All Events Badge order form is attached and available on the region's website. Badges will be available for pick up inside The Harmony Boutique beginning Thursday, May 4th. During the competitions, badges may be picked up in the Miller High Life Theater lobby.

Badges are transferable, but not refundable. All competitors are required to have an All Events Badge. Purchases, transfers and changes to All Events Badges will be handled in advance or onsite at the ticket sales table only. This table will be located in The Harmony Boutique and in the Miller High Life Theater lobby during competition. **Any competitor who requires an All Events Badge transfer MUST do in advance or through the ticket sales table. Failure to do so may result in our records having a competitor without an All Events Badge, thus making the entire group disqualified.**

This year, Region 3 member's All Events Badge include a box lunch. All lunches include chips and a brownie. Lunch choices are:

Turkey & Cheddar Sandwich
Ham & Cheddar Sandwich
Roast Beef & Cheddar Sandwich
Chopped Salad (Vegetarian - can be made gluten free or vegan upon request)

Badge costs are \$120 for Region 3 Members and \$110 for Non-Members when ordering prior to March 1, 2023. Lunch will ONLY be included for Region 3 members* ordering by March 1st. After March 1st, All Events Badges are \$120 for everyone; however NO lunch will be provided. Advance registration closes on April 1st.

*Male Region 3 chorus directors and quartet competitors from other regions are extended the member ticket rate and will include lunch.

Choruses wishing to have a meal in addition to (or in place of) the boxed lunch, please contact Shelly Hughes for options.

- **Single Event Tickets** will be available for purchase beginning one hour prior to each competition in the Miller High Life Theater lobby. Cost is \$60 for adults and \$30 for children 12 and under. The region accepts cash or checks only.
- **Judging Panel** - We are delighted to welcome our judges to Milwaukee:

Sound – Jean Barford
Music – Carolyn Schmidt
Expression – Marcia Pinvidic, Panel Chair
Visual Communication – Tori Postma
Panel Secretary – Janice McKenna



Convention Information (Continued)

- **Competition Deadlines** – International Headquarters will email competitor packets to all choruses and quartets on January 20, 2023. The packets will be available on International's website earlier; however, Region 3's registration window will not open until January 20th.

Quartets: Competition entry deadline is March 6, 2023 (late entry is March 21, 2023 and will incur an extra fee). Entries after March 21st will not be processed.

Choruses: Competition entry deadline is March 7, 2023 (late entry is March 22, 2023 and will incur an extra fee). Entries after March 22nd will not be processed.

- **Draw for Order of Appearance** will take place March 13, 2023. The Order of Appearance will be available on Sweet Adeline International's website.
- **Trophies** – All trophies, awards and their protective bags need to be returned to the region no later than briefing, Thursday, May 4th. If you have a problem with any award, please contact Shelly Hughes immediately.

- **Committee and Venue Contact Info**

Chair of the Regional Convention (CRC)

Shelly K. Hughes	847-462-9733 (H) 312-209-4533 (C)	skhsnoopy@comcast.net
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Events Coordinator (EVC)

Cindy Slowik	815-545-3617 (C)	toothfairybari@comcast.net
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Competition Coordinator (CC)

Michelle Adams	815-530-3969 (C)	harmony@hotmail.com
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Official Panel Liaison (OPL) Team

Barb Godwin	815-228-0296 (C)	craigg51@yahoo.com
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Jane Baines	309-826-9066 (C)	jbaines@iwu.edu
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Convention Hotel

Hilton Milwaukee City Center 509 W Wisconsin Ave Milwaukee, WI 53202	414-271-7250	marcushotels.com
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Miller High Life Theater

millerhighlifetheater.com

Milwaukee Visitors Bureau

visitmilwaukee.org



IMPORTANT DATES

January 20, 2023	Competitor Packets emailed from Tulsa Contestant Registration opens for Region 3
February 1, 2023	Function Space Request Form due
March 1, 2023	All Events & Lunch Order – last day for Early Bird Discount Hotel Reservations due
March 6, 2023	Quartet entry deadline
March 7, 2023	Chorus entry deadline
March 13, 2023	Draw for Order of Appearance
March 21, 2023	Quartet late entry deadline (extra fee applies)
March 22, 2023	Chorus late entry deadline (extra fee applies)
April 1, 2023	Last day for advance All Events (purchase or changes) Contestant Form due Chorus Photo Order Form due Song Information Sheet due List of Competing Members Form due
May 4, 2023	Combined Briefing Open Division Cue Sheets
May 5, 2023	Sound Check Quartet Contest
May 6, 2023	Chorus Contest Party in Hospitality Rooms



Schedule of Events

Thursday, May 4, 2023

6:00 pm – 9:00 pm	Harmony Boutique	4 th Floor Registration
6:00 pm – 9:00 pm	Registration (pick up only)	4 th Floor Registration
7:00 pm – 7:30 pm	Briefing Registration*	Wright Ballroom A
7:30 pm – 8:00 pm	Combined Briefing	Wright Ballroom A
8:30 pm – 10:30 pm	Quartet Reception**	Wright Ballroom B & C

Friday, May 5, 2023

9:00 am – 11:30 am	Sound Check	Miller High Life Theater
9:00 am – 2:45 pm	Registration (pick up only)	4 th Floor Registration
9:00 am – 5:00 pm	Harmony Boutique	4 th Floor Registration
12:00 pm – 1:30 pm	All Events Ticket Sales	4 th Floor Registration
3:00 pm – 8:00 pm	Registration & Ticket Sales	Miller High Life Theater
1:00 pm – 2:30 pm	Education Class	Wright Ballroom
3:00 pm – 3:30 pm	Mass Sing	Miller High Life Theater
4:00 pm – 10:00 pm	Quartet Contest	Miller High Life Theater

Saturday, May 6, 2023

11:00 am – 3:00 pm	Registration & Ticket Sales	Miller High Life Theater
12:00 pm – 5:00 pm	Chorus Contest	Miller High Life Theater
8:30 pm	Chorus Parties	Hospitality Rooms

Locations listed are in the Hilton or Miller High Life Theater (competition venue)

* Chorus & Quartet contestants to turn in competition paperwork

** By Invitation only

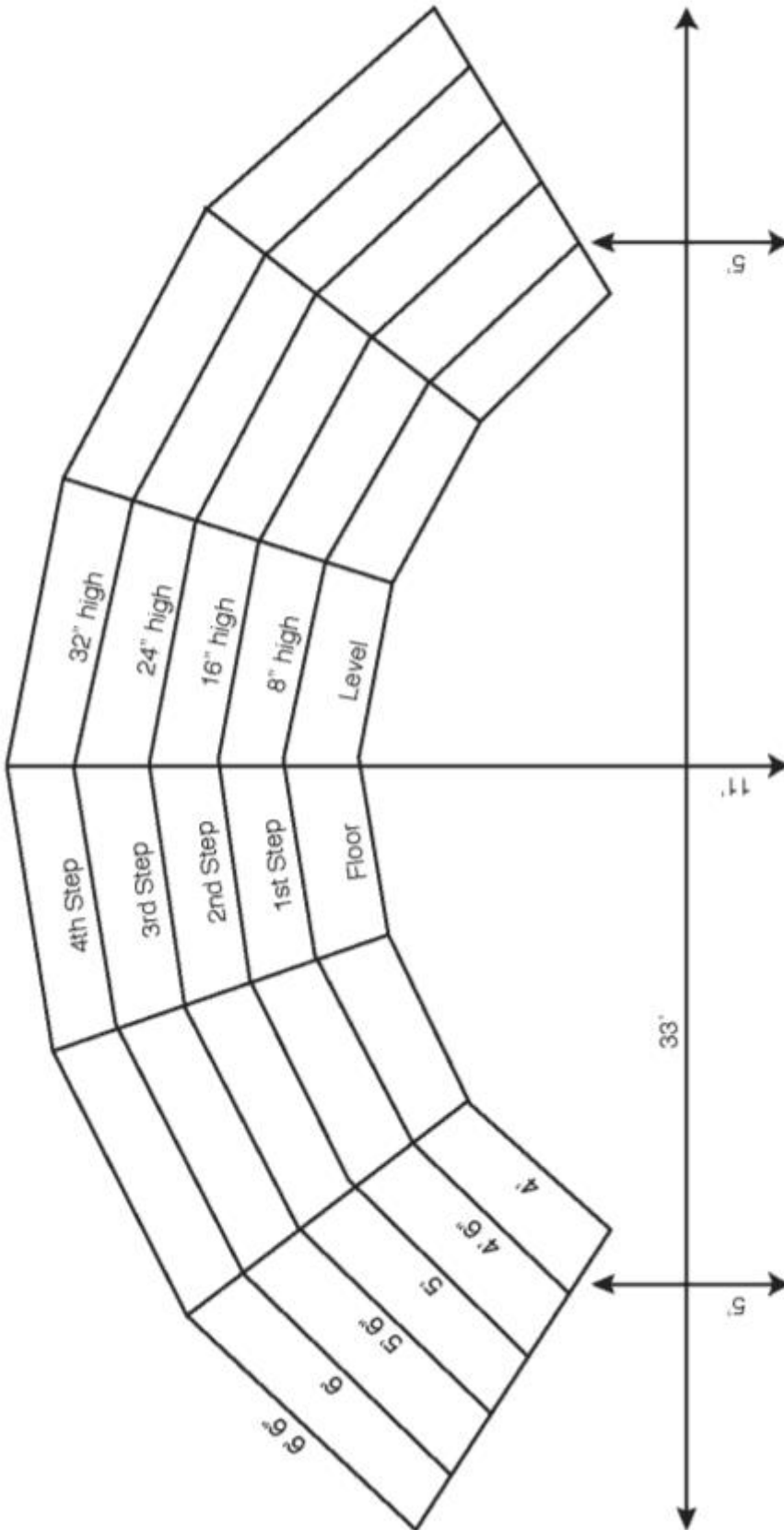


Diagram for 6 - 6' sections of 18" choral risers including 4th step and floor.

Maximum distance between front edge of riser and curtain is 5', this can be reduced to 3' to prevent loss of sound.

This configuration accommodates up to 70 chous members comfortably.

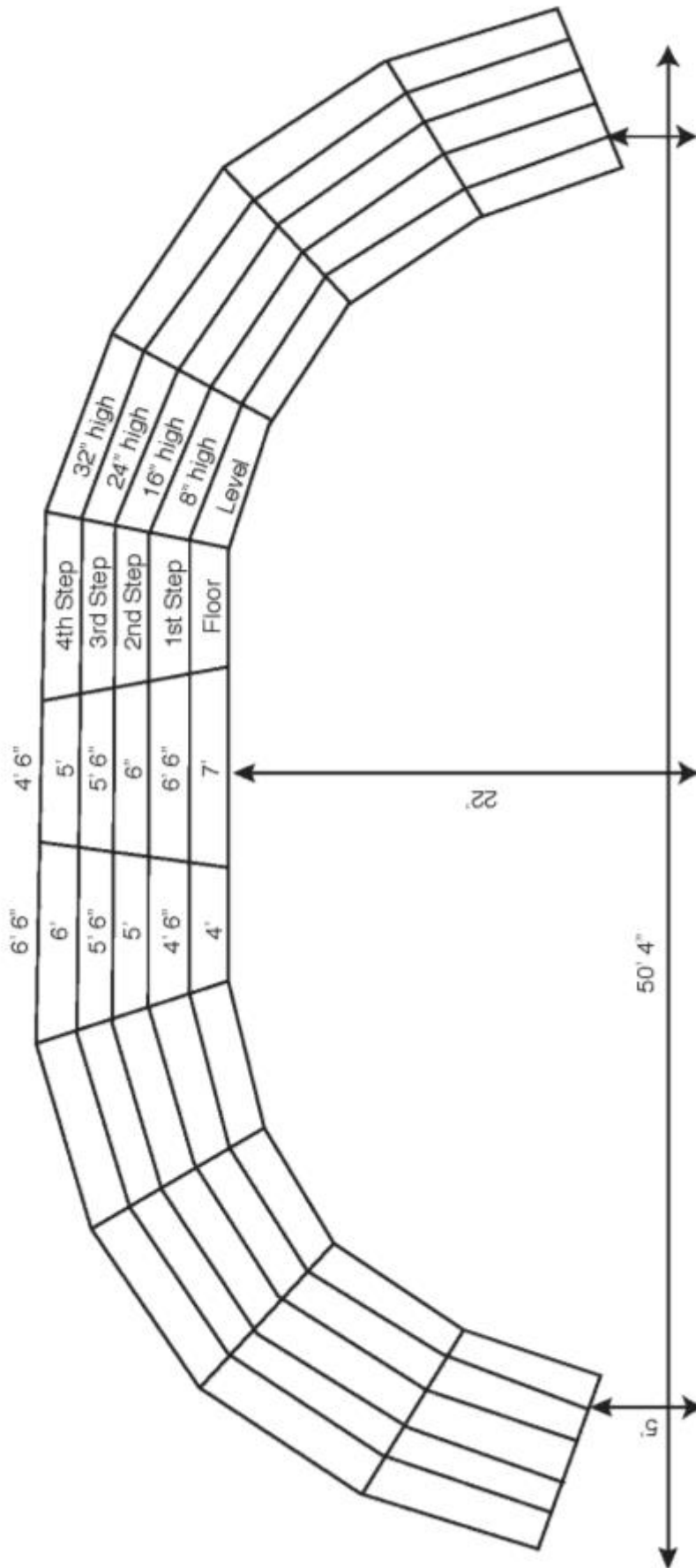


Diagram for 11 - 6' sections of 18" choral risers using reverse (inverted) section, including 4th step and floor.

Maximum distance between front edge of riser and curtain is 5'; this can be reduced to 3' to prevent loss of sound.

This configuration accommodates 120 or more chorus members comfortably.