



Regional Convention and Competition
April 30 – May 3, 2026 – Milwaukee, Wisconsin

January 2026

To: Chapter Presidents/Team Managers
Chapter Directors
Chapter-At-Large Members
Registered Quartets
Regional Management Team

From: Convention Steering Committee

RE: Convention Mailing #1

Enclosures

1. Convention Information
2. Important Dates
3. Schedule of Events
4. Riser Configuration
5. All Events Badge Order Form (attached)
6. Function Space Request Form (attached)
7. Hotel Log Sheet (attached)
8. Jumbotron Reservation Form (attached)



Convention Mailing #1

Hello all and welcome to our 2026 Regional Convention in Milwaukee, Wisconsin.

Note: *Milwaukee is in the Central Time Zone. All times listed within this mailing are in the Central Time Zone.*

CONVENTION INFORMATION

- **Combined Briefing**, Chorus & Quartet, will be held at 7:30 pm, Thursday, April 30th in the hotel. Please plan to arrive at 7:00 pm to complete your competitor paperwork. Only one representative for each contestant has to attend.
- **Sound Check** will be held on Friday, May 1st at 9:00 am – warm-ups begin at 8:30 am on the competition stage. Please join us to make sure everything is perfect for our judges.
- **Quartet Contest** will begin at 4:00 pm at the Miller High Life Theater on Friday, May 1st.
- **Chorus Contest** will begin at 12:00 pm at the Miller High Life Theater on Saturday, May 2nd. We will be using both alternate (small) and standard (large) riser configurations – the alternate (small) riser configuration will be first. The small riser configuration is 6 6-foot sections with NO inverted center. The large riser configuration is 9 6-foot sections with an inverted center. Riser diagrams are included within this mailing.
- **Convention Mailings** – This is the first of three mailings. This one is designed for all members and the next two are for competitors only. The second mailing will be sent when we receive notice that your chorus or quartet has registered for competition. The second mailing will focus on all the competition forms and orders. The third mailing will be sent after the draw – focusing on the traffic pattern. Copies of all the mailings will be available on the region's website - www.region3sweetadelines.org.
- **Wisconsin Information** – The websites for both the hotel and competition venue as well as Visit Milwaukee Visitors Bureau have wonderful information about the facilities and surrounding areas including maps, amenities, restaurants, and so on. The websites are listed within – please feel free to share them with your members.
- **Judging Panel** - We are delighted to welcome our judges to Milwaukee:

Sound – Bobbette Gantz

Music – Kay Bromert

Expression – Vickie Maybury, Panel Chair

Visual Communication – Barbara Nielsen

Panel Secretary – Kelli Hinton

Convention Information (Continued)

- **Hilton Milwaukee City Center** will serve as our convention hotel. The hotel reservation form is attached and available on the region's website. The hotel rate for this year is \$166/night plus tax. Only 4 guests are allowed in each room. You may choose your room type – king bed or 2 beds. You may select a room with two beds with only two guests. No suites are available.

New this year, hotel reservations will be made via the Hilton's online reservation system. Please use this link to enter all your reservations:

<https://book.passkey.com/e/51112274>

Reservations may also be phoned into the hotel. Use telephone number 414-935-5940. You will need to provide them with our group name **Midwest Harmony** and our group code **9X9**.

Reservations must be cancelled 48 hours prior to the day of arrival to avoid a cancellation penalty of one night room and tax. No shows will be charged one night room and tax and the remaining nights of the reservation will be cancelled.

A credit card or debit card will be required at check-in. An authorization for incidentals will be taken at check-in.

Parking is available in the Hilton's garage at a rate of \$38 per night. Hotel guests receive a discounted price of \$20 per night. Take a ticket upon entering the garage. Bring the ticket to check-in to receive the discounted pricing.

A reservation log sheet is still needed. This is similar to the former reservation form without the credit card information.

Reservations must be entered by March 15, 2026. Please send your hotel reservation log sheet to Shelly Hughes no later than March 15, 2026.

- **Convention Fair Share Assessment Fee** – In June 2009, Region 3's RMT adopted a Convention Fair Share Assessment Fee. This fee is imposed when a competitor does not stay at the convention hotel. Competitors are defined as anyone appearing on stage which includes the host chorus(es) and any special performances. Competitor lists will be matched against the hotel reservations to verify fees. A two-night minimum stay is required. The fees for 2026 are \$150 for no nights stayed and \$75 for only one night stayed. A form to pay this fee will be sent in the next contestant mailing.
- **Rehearsals & Function Space** – A complimentary 60 minute, flat floor rehearsal on Saturday morning is available for all choruses. Private rehearsal rooms are available. To secure a private room, your chorus will be required to purchase two meals – one may be the bag lunch. Additional rehearsal hours are no longer available for purchase. See the attached function space form for more details.
- **Miller High Life Theater (MHLT)** will serve as our competition venue. The MHLT is one block from the Hilton. Busing will be provided for contestants entering backstage – no return busing will be provided. Please be advised that scooters cannot be transported. We will be able to transport members in wheel chairs; however, you will need to provide the wheel chair.

Convention Information (Continued)

- **Registration** – An All Events Badge order form is attached and available on the region's website. Badges will be available for pick up at the hotel beginning Thursday, April 30th. During the competitions, badges may be picked up in the Miller High Life Theater lobby.

Badges are transferable, but not refundable. All competitors are required to have an All Events Badge. Purchases, transfers and changes to All Events Badges will be handled in advance or onsite at the ticket sales table only. **Any competitor who requires an All Events Badge transfer MUST do so in advance or through the ticket sales table. Failure to do so may result in our records having a competitor without an All Events Badge, thus making the entire group disqualified.**

All Events prices are as follows:

All Events	Early Bird (3-1-26)	3-2-26 Forward
Member	\$130 *	\$130 **
Member with Dinner	\$185 *	\$185 **
Non-Member	\$130 **	\$130 **
Non-Member with Dinner	\$185 **	\$185 **

*Includes Bag Lunch

**NO Bag Lunch

Region 3 member's All Events Badge includes a bag lunch if purchased by the early bird date. All lunches include chips and a cookie. Lunch choices are:

Turkey & Cheddar Sandwich

Ham & Cheddar Sandwich

Roast Beef & Cheddar Sandwich

Chopped Salad (Vegetarian - can be made gluten free or vegan upon request)

A chicken dinner menu is available for \$60 per person. Since a large number of you purchase the dinner to secure your private room, the region has developed an all-encompassing ticket and meal package. This ticket includes the All Events ticket, bag lunch and chicken dinner for members and All Events ticket and dinner for non-members.

- **Single Event Tickets** will be available for purchase beginning one hour prior to each competition in the Miller High Life Theater lobby. Cost is \$65 for adults and \$30 for children 12 and under. The region accepts cash or checks only.
- **Competition Program** will be available for download closer to the convention. Watch your email. QR codes will be available onsite.
- **Jumbotron Returns!** – The slide show will be shown on the big screens during the competitions – before and after the contestants. This is the perfect opportunity to promote your chorus, your quartet, your upcoming events or accomplishments. Slides are \$50 each or 3 for \$125. Payment and artwork are due April 11th. See form for details.

Convention Information (Continued)

- **Competition Deadlines** – Competitor packets to all choruses and quartets will be emailed on or before January 16, 2026. Region 3's registration window will not open until January 16th. These packets will be sent directly from International.

Quartets: Competition entry deadline is March 2, 2026 (late entry is March 17, 2026 and will incur an extra fee). Entries after March 17th will not be processed.

Choruses: Competition entry deadline is March 3, 2026 (late entry is March 18, 2026 and will incur an extra fee). Entries after March 18th will not be processed.

- **Draw for Order of Appearance** will take place March 9, 2026. The Order of Appearance will be available on Sweet Adeline International's website.
- **Trophies** – All trophies, awards and their protective bags need to be returned to the region no later than briefing, Thursday, May 1st. If you have a problem with any award, please contact Shelly Hughes immediately.
- **Committee and Venue Contact Info**

Comepetition Coordinator (CC) and Chair of the Regional Convention (CRC)

Shelly K. Hughes	312-209-4533 (C)	skhsnoopy@comcast.net
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Events Coordinator (EVC)

Kristin Farwig	574-903-3805 (C)	klfarwig@gmail.com
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Convention Hotel

Hilton Milwaukee City Center 509 W Wisconsin Ave Milwaukee, WI 53202	414-271-7250	marcushotels.com
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Miller High Life Theater

millerhighlifetheater.com

Milwaukee Visitors Bureau

visitmilwaukee.org



2026 Regional Convention Advertising Information April 30 – May 3, 2026

Send a congratulatory, good luck or other special message to a favorite chorus, quartet, member or director on a jumbotron slide. Slides will be played in between each of the Quartet and Chorus competitors on May 1st and May 2nd in the Miller High Life Theater and will be archived on Region 3 YouTube Chanel.

Display screens within the theater will be played before and after the competition and between contestant performances.

Slides are \$50 each or a set of 3 for \$125.

Made to order Slides are available - \$75 each (Region 3 only)

Content and photos must be provided. Email lindalgross@gmail.com

Technical Info

- Slides must be designed in Microsoft Power Point (wide-screen 16:9 ratio)
- Photos within slides should be high resolution (300 dpi or higher) Audio is not permitted
- Slide animation and transitions must auto play within a 10 second timeframe
- If your submission has multiple frames that transition, it must be created in a single slide with transitions, not separate slides.
- Do not submit files with separate slides/frames or you will be charged per slide.
- If your slide submission contains transitions, please ensure that it is set to transition automatically and not by mouse click.
- Entire slide transitions should not exceed 12 seconds. Both of these features should be set and tested within PowerPoint before submitting to the region.
- ***Send - Advertising form and payment
to Shelly Hughes,
238 Bell Dr, Cary, IL 60013.***
- ***Email - Completed slides or Artwork
to region3jumbotrons@gmail.com***

BOTH ARE DUE APRIL 11, 2026.



IMPORTANT DATES

January 16, 2026	Competitor Packets emailed Contestant Registration opens for Region 3
February 27, 2026	Function Space Request Form due
March 2, 2026	Quartet entry deadline
March 3, 2026	Chorus entry deadline
March 9, 2026	Draw for Order of Appearance
March 15, 2026	All Events & Lunch Order – last day for Early Bird Discount Hotel Reservations due
March 17, 2026	Quartet late entry deadline (extra fee applies)
March 18, 2026	Chorus late entry deadline (extra fee applies)
April 11, 2026	Jumbrotron Form, payment and artwork due
April 15, 2026	Last day for advance All Events (purchase or changes) Contestant Form due Chorus Photo Order Form due List of Competing Members Form due
April 30, 2026	Combined Briefing Open Division Cue Sheets
May 1, 2026	Sound Check Quartet Contest
May 2, 2026	Chorus Contest Chorus Hospitality Rooms



Schedule of Events

Thursday, April 30, 2026

6:00 pm – 9:00 pm	Harmony Boutique	4 th Floor Registration
6:00 pm – 9:00 pm	Registration (pick up only)	4 th Floor Registration
7:00 pm – 7:30 pm	Briefing Registration*	Wright Ballroom A & B
7:30 pm – 8:00 pm	Combined Briefing	Wright Ballroom A & B
8:30 pm – 10:30 pm	Quartet Reception**	Empire Ballroom

Friday, May 1, 2026

8:30 am – 11:00 am	Sound Check	Miller High Life Theater
9:00 am – 2:30 pm	Registration (pick up only)	4 th Floor Registration
9:00 am – 2:30 pm	Harmony Boutique	4 th Floor Registration
12:00 pm – 1:30 pm	All Events Ticket Sales	4 th Floor Registration
3:00 pm – 6:30 pm	Registration & Ticket Sales	Miller High Life Theater
4:00 pm – 10:00 pm	Quartet Contest	Miller High Life Theater

Saturday, May 2, 2026

11:00 am – 2:30 pm	Registration & Ticket Sales	Miller High Life Theater
12:00 pm – 4:00 pm	Chorus Contest	Miller High Life Theater
8:30 pm	Chorus Parties	Hospitality Rooms

Locations listed are in the Hilton or Miller High Life Theater (competition venue)

* Chorus & Quartet contestants to turn in competition paperwork

** By Invitation only

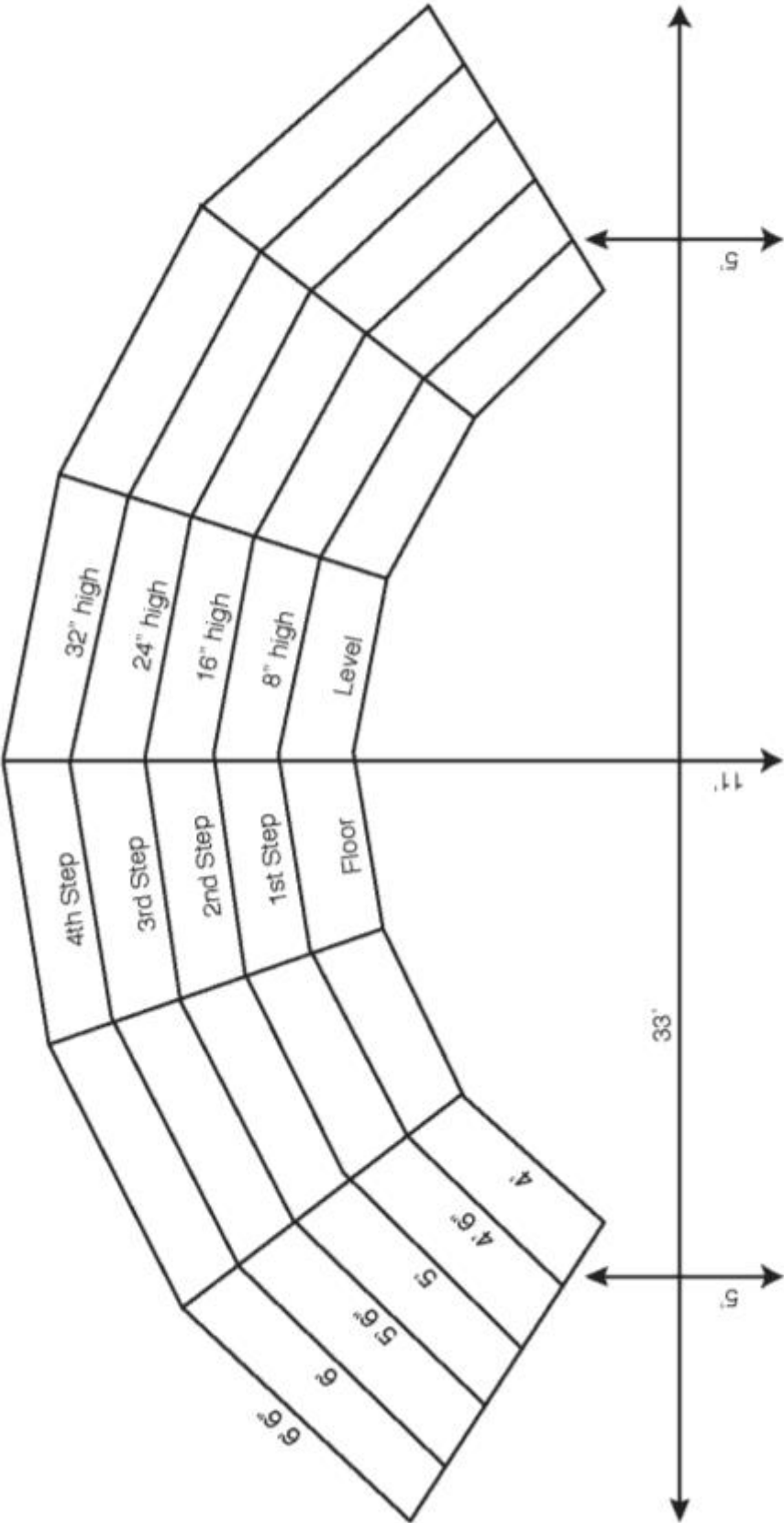


Diagram for 6 - 6' sections of 18" choral risers including 4th step and floor.

Maximum distance between front edge of riser and curtain is 5', this can be reduced to 3' to prevent loss of sound.

This configuration accommodates up to 70 chous members comfortably.

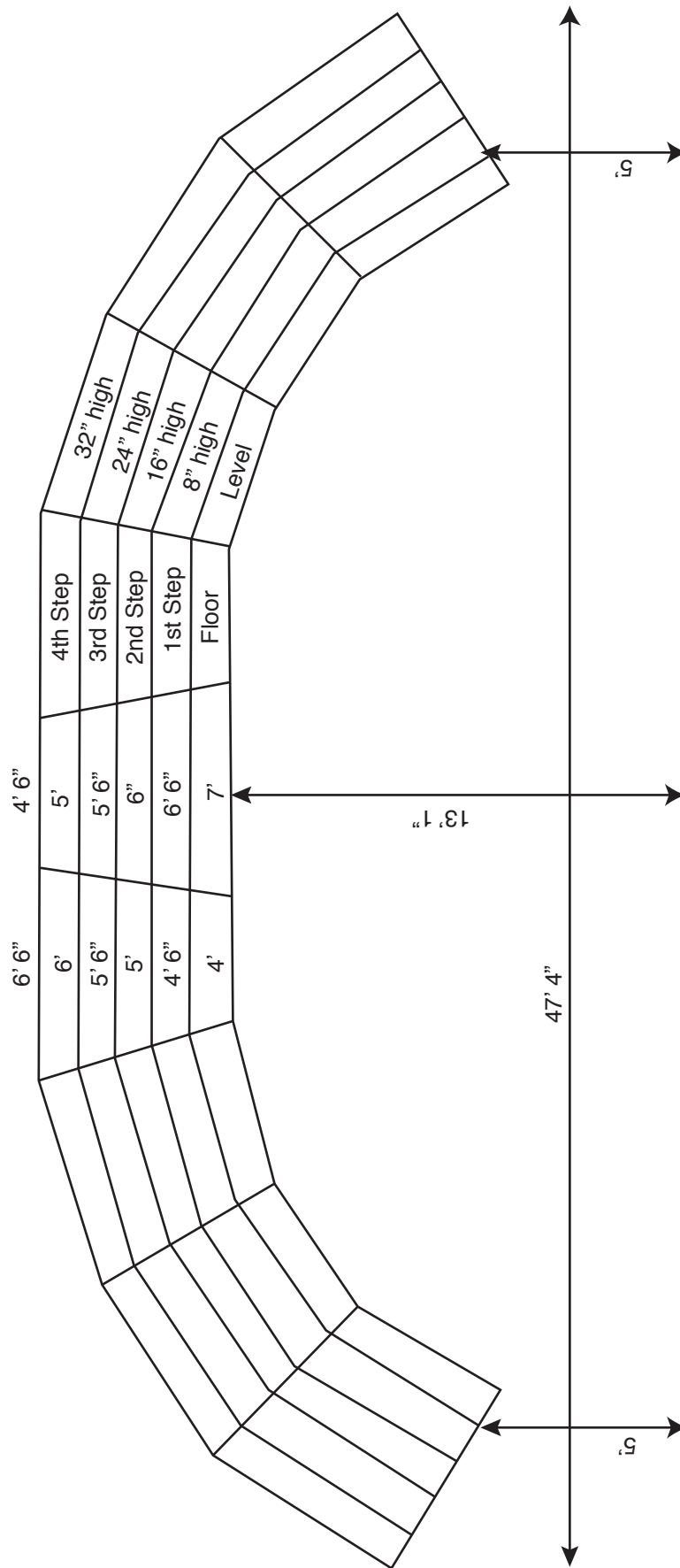


Diagram for nine six-foot sections of 18" choral risers using reverse (inverted) section, including 4th step and floor.

Maximum distance between front edge of riser and curtain is 5'; this can be reduced to 3' to prevent loss of sound.

This configuration accomodates 100 or more chorus members comfortably.