



2020 COMPETITION & CONVENTION
BOUTIQUE VENDOR CONTRACT
THURSDAY, APRIL 2ND – FRIDAY, APRIL 3RD
APPLETON, WISCONSIN

VENDOR NAME _____

ADDRESS _____

PHONE # _____ CELL# _____ E-MAIL _____

DESCRIPTION OF PRODUCTS TO BE SOLD _____

Table with 2 columns: QUANTITY and AMOUNT DUE. Rows include: BOUTIQUE 10 x 10 BOOTH @ \$100.00, ADDITIONAL TABLE PRE-ORDERED @\$50.00, ELECTRICITY TO BOOTH @\$50.00, EXTENSION CORD SUPPLIED BY HOTEL @\$75.00, POWER STRIP SUPPLIED BY HOTEL @\$75.00, and TOTAL AMOUNT DUE.

VENDOR SET-UP: THURSDAY, APRIL 2ND, 3:00 PM – 6:00 PM*

SELLING HOURS:

THURSDAY, APRIL 2ND, 6:00 P.M. – 10:00 P.M.*

FRIDAY, APRIL 3TH, 9:00 A.M. – 5:00 P.M.*

VENDOR TEAR DOWN: FRIDAY, APRIL 3RD, 6:00 PM – 7:00 PM*

*TIMES SUBJECT TO CHANGE

VENDOR SIGNATURE _____ DATE _____

MIDWEST HARMONY REGION 3 _____ DATE _____

PLEASE PROVIDE ONE SIGNED ORIGINAL OF THIS CONTRACT WITH YOUR PAYMENT. YOUR SIGNATURE ABOVE INDICATES YOU UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS. ALL CONTRACTS ARE FINAL. MIDWEST HARMONY REGION 3, INC. ACCEPTS NO RESPONSIBILITY FOR LOST OR STOLEN ITEMS.

MAIL CONTRACT & PAYMENT TO: MIDWEST HARMONY REGION 3, INC.
C/O SHELLY HUGHES
238 BELL DR
CARY, IL 60013

TERMS AND CONDITIONS

APPLICATION FOR SPACE

- SIGNED CONTRACTS AND FULL PAYMENTS WILL BE ACCEPTED THROUGH FEBRUARY 15TH, 2020 AS SPACE ALLOWS.
- CONTRACTS ARE NOT CONSIDERED ACCEPTED AND APPROVED UNTIL COUNTER SIGNED BY MIDWEST HARMONY REGION 3, INC.
- IN THE EVENT BOOTH SPACE IS SOLD OUT, MIDWEST HARMONY REGION 3, INC WILL RETURN PAYMENTS TO VENDORS NOT RECEIVING SPACE.

LOCATION

- THE GRAND BALLROOM, RADISSON HOTEL, APPLETON, WI.

ASSIGNMENT OF SPACE

- EXHIBIT SPACES WILL BE ASSIGNED BY MIDWEST HARMONY REGION 3.

BOOTH AND EXHIBITOR RULES

- ALL EXHIBIT BOOTH SET-UPS MUST BE COMPLETED BY THE OPENING TIME DESIGNATED ON OPENING DAY UNLESS PRIOR ARRANGEMENTS ARE MADE WITH MIDWEST HARMONY REGION 3, INC.
- NO BOOTH WILL BE DISMANTLED IN ANY WAY PRIOR TO CLOSING TIME ON FRIDAY.
- ALL BOOTHS MUST HAVE AN ATTENDANT DURING BOUTIQUE HOURS.
- DISPLAYS SHALL BE CONTAINED WITHIN THE EXHIBIT SPACE WITHOUT PROTRUSIONS, WHICH COULD DISTURB OTHER EXHIBITORS OR HINDER TRAFFIC FLOW.
- USE OF ELECTRICITY AT BOOTH SPACE REQUIRES ADVANCE ORDER AND PAYMENT. ONSITE REQUESTS FOR ELECTRICITY MAY BE HONORED, SUBJECT TO AVAILABILITY, AT A PREMIUM COST. IF ELECTRICITY IS PURCHASED IN ADVANCE OR ONSITE, VENDOR MAY USE HIS/HER OWN EXTENSION CORDS OR POWER STRIPS IN BOOTH. EXTENSION CORDS AND POWER STRIPS ARE ALSO AVAILABLE AT AN ADDITIONAL COST WITH ADVANCE ORDER AND PAYMENT.
- ALL PRODUCTS AND SERVICES DISPLAYED ARE SUBJECT TO PRIOR APPROVAL BY MIDWEST HARMONY REGION 3, INC. FIRST TIME VENDORS MUST PROVIDE A LIST OF ITEMS TO BE SOLD AND A PHOTO OF SAID ITEMS.
- NO FOOD AND BEVERAGES ARE ALLOWED FOR SALE.
- ADVERTISING IN THE OFFICIAL CONVENTION PROGRAM IS AVAILABLE. SEE ENCLOSED FOR PRICING AND PRINT REQUIREMENTS